

**Regular Board of Education Meeting
 March 26, 2024
 Thornton Fractional Center for Academics & Technology
 1605 Wentworth Ave.
 Calumet City, IL 60409
 MINUTES**



1. Call to Order/Roll call

President Stepp called the meeting to order at 6:00 p.m.

Present: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson **Absent:** none

2. Pledge

3. Communication/Informational

A. Public Comments--none

B. Freedom of Information Report

DATE	REQUESTOR	REQUEST	DATE RESPONDED
2/29/24	Bo Kim UnionBids.com	Bid Results/Tabulations or Award for: <ul style="list-style-type: none"> 02/08/2024 Thornton Fractional Township High School District No. 215 - Elevator Modernization at Thornton Fractional North High School, Thornton Fractional South High School and Center for Academics and Technology Project (Cook County) Project Number: 23-215-02 02/23/2024 Thornton Fractional Township High School District No. 215 - Natatorium HVAC Renovation at Thornton Fractional South High School Project (Cook County) Project Number: 23-215-03 	3/1/24
2/29/24	Mikayla Lukasiewicz Safeway Transportation	<ul style="list-style-type: none"> Copy of current regular, sped, and out-of-district school transportation contracts. Copy of current regular, sped, and out-of-district school transportation extension contracts. Copies of all school transportation invoices for September 2023, October 2023, and November 2023. Copy of the bid specifications from the previous RFP. 	3/7/24
2/29/24	Dakota Stark genesisONE	<ul style="list-style-type: none"> current copier contract(s) for Thornton Fractional HS District 215 	3/7/24
3/8/24	Connie Barkus; Cannon Solutions	<ul style="list-style-type: none"> Lease and Maintenance / Service contract(s) pertaining to all copier and printer equipment used by Thornton Fractional District 215. Contract(s) pertaining to any Managed Print Services program used by Thornton Fractional District 215. Current invoices. 	3/11/24
3/13/24	Jordan Marsh	Any and all reports, records, video, and audio footage, including footage of the incident and footage of any meetings, interviews, and statements, related to an incident in the lunchroom of Thornton Fractional Township High School South between a police officer and student on or about March 7, 2024.	3/15/24

C. Monthly Suspension Reports

D. Future Meetings--April 10, 2024 Committee of the Whole; April 23, 2024 Regular Meeting

- E. Building Reports-- Principals gave their building reports.
- F. Superintendent's Report—Mr. Robinzine shared the Superintendent's Commission Conference went well and four TFD215 students received scholarships. The board also recognized ISBE Those Who Excel Awardees TFN teacher Jennifer Ramos and TFN Librarian/Media Specialist Diane DeSoto.

4. Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, independent contractors, specific volunteers of the public body or legal counsel for the public body, collective negotiating matters, student disciplinary matters and litigation.

I move to recess to closed session at 6:19 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, independent contractors, specific volunteers of the public body or legal counsel for the public body, collective negotiating matters, student disciplinary matters and litigation. This motion, made by Member Wilson and seconded by Member Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

Member Newman moved, seconded by Member Townsend that the Board of Education adjourn to open session at 7:51 p.m. Upon voice vote, motion carried.

5. Consent

I move to approve the consent agenda as presented. This motion, made by Member Terrazas and seconded by Member Wilson, passed.

- A. Approve Minutes from the February 27, 2024 Open Session, March 13, 2024 Committee of the Whole Meeting
- B. Approve Personnel Report
 1. It is recommended that the Board of Education accept the report of the resignation of Walter Thomas, Custodian at T.F. South, effective March 28, 2024.
 2. It is recommended that the Board of Education accept the report of the retirement of Dana Phillips, Principal's Secretary at T.F. North, effective September 30, 2026.
 3. It is recommended that the Board of Education approve the dismissal of Randolph Jeffries, Custodian at T.F. North, effective March 26, 2024.
 4. It is recommended that the Board of Education adopt the resolution for dismissal and non-renewal of Tonya Martin-Hicks, third-year probationary Cosmetology Teacher at T.F. North, effective the last day of the 2023-2024 school term.
 5. It is recommended that the Board of Education approve the 2024-2025 employment contract of Phylicia Burford as Director of Food Services.
 6. It is recommended that the Board of Education approve the 2024-2025 employment contract of DeVale Stubbs as Athletic Director at T.F. North.
 7. It is recommended that the Board of Education approve the 2024-2025 employment contract of Ta'Shara Tate as Student Services Coordinator.
 8. It is recommended that the Board of Education approve the 2024-2025 employment contract of Mychael Webb as Assistant Principal of Instruction at T.F. North.
 9. It is recommended that the Board of Education approve the employment of Krista Elkins as Payroll Coordinator, effective April 8, 2024.
 10. It is recommended that the Board of Education approve the employment of Zachary Gifford as a Custodian at T.F. North, effective April 1, 2024.

11. It is recommended that the Board of Education approve the employment of Manuel Lira as a Cafeteria Aide at T.F. South, effective April 8, 2024.
12. It is recommended that the Board of Education approve the employment of Marlin Terrell as a Custodian at T.F. North, effective April 1, 2024.
13. It is recommended that the Board of Education approve the following sixth assignment for the spring 2024 semester:
 - a. Kimberly Praser, English at T.F. South, March 15, 2024 through June 4, 2024.
14. It is recommended that the Board of Education approve formal discipline for Bianca Beard, Deans' Assistant at T.F. Center, as discussed in closed session.
15. It is recommended that the Board of Education approve formal discipline for Jamaal Brooks, Cafeteria Aide at T.F. South, as discussed in closed session.
16. It is recommended that the Board of Education approve intermittent FMLA leave for Jesse Anderson, Custodial Supervisor at T.F. South, effective March 4, 2024 through April 26, 2024.
17. It is recommended that the Board of Education approve FMLA leave for Daniel Cieslak, Maintenance Worker at T.F. South, effective March 6, 2024 through April 17, 2024.
18. It is recommended that the Board of Education approve intermittent FMLA leave for Jennifer Donovan, Business Teacher at T.F. North, effective March 18, 2024 through June 4, 2024.
19. It is recommended that the Board of Education approve FMLA leave for Cassandra Dorsey, Executive Assistant for Career Development at T.F. North, effective March 21, 2024 through May 8, 2024.
20. It is recommended that the Board of Education approve intermittent FMLA leave for Marcia James, School Counselor at T.F. South, effective March 13, 2024 through June 4, 2024.
21. It is recommended that the Board of Education approve FMLA leave for Teresa Jones, Cafeteria Aide at T.F. North, effective March 1, 2024 through March 29, 2024.
22. It is recommended that the Board of Education approve intermittent FMLA leave for Ryan Richardson, Deans' Assistant at T.F. South, effective March 1, 2024 through June 4, 2024.
23. It is recommended that the Board of Education approve additional intermittent FMLA leave for Thomasina Robinson-Torres, Special Education Paraprofessional at T.F. North, effective April 15, 2024 through June 4, 2024.
24. It is recommended that the Board of Education approve intermittent FMLA leave for Judith Wengren, School Receptionist at T.F. South, effective February 1, 2024 through June 30, 2024.
25. It is recommended that the Board of Education approve the following Division Leader appointments at T.F. North, effective for the 2024-2025 school term:
 - Jennifer Donovan – *Career & Technical Education*
 - Catherine Hood – *English*
 - Michelle Jones – *Math*
 - Karla McDaniel – *Science*
 - Ann Pittman – *Physical Education/Health Education/Driver Education/Art/Music*
 - Kerry Schuldes – *Social Studies/World Languages*
26. It is recommended that the Board of Education approve the following extra-curricular releases, resignations, and appointments for the 2023-2024 school term:
 - Resignations:
 - Terri Bartlett, *Girls' Bowling Head Coach*, T.F. South
 - Emani James, *Cheerleading Head Coach*, T.F. North
 - Elizabeth Noonan, *Badminton Assistant Coach*, T.F. South
 - Appointments:
 - Terri Bartlett, *Girls' Bowling Assistant Coach*, T.F. North
 - Josiah Luttjeboer, *Boys' Track Assistant Coach*, T.F. North
 - Mary Reid-Kujawa, *Badminton Assistant Coach*, T.F. South
 - Kenneth Reynolds, *Baseball Volunteer Assistant Coach*, T.F. South
 - Rebekah Sanders, *Boys' & Girls' Track Volunteer Assistant Coach*, T.F. North
 - Natalie Webb, *Cheerleading Head Coach*, T.F. North.
27. It is recommended that the Board of Education approve the following Future Teacher Summer 2024 Academy Coordinators: Wendy Bivins, Susan Lessner-Diversey.

28. It is recommended that the Board of Education approve the following Substitute Teacher for the Spring 2024 semester: Mary Kratochwill.
29. It is recommended that the Board of Education approve the following Healthy Meals Incentives Grant-Funded Student Workers for the Spring 2024 semester: Ja'Lisa Adigun, Jackeline Hall, Serenity Howard, Elijah Mitchell, Manuel Naja.
30. It is recommended that the Board of Education approve the following Volunteers for the Spring 2024 semester: Kimberly Jackson, Regina Titsworth-Davis.

C. Approve/Accept the following Financial Items

1. Accept February 2024 FTD Monthly Financial Statements
2. Approve February 2024/March 2024 Payables, \$2,188,459.55

Accounts Payable - List of Bills - Feb 2024/Mar 2024

Fund	Amount
Educational	1,361,215.59
Special Education	-
Operations and Maintenance	289,642.80
Debt Service	11,677.02
Transportation	353,550.49
Capital Projects	157,866.15
Tort Liability	14,507.50
Total	\$ 2,188,459.55

3. Approve February 2024/March 2024 Activities Bills, \$29,786.54

Student Activities - List of Bills - Feb 2024/Mar 2024

Fund	Amount
TF North Activities	16,494.65
TF South Activities	12,515.18
Admin/TF Center Activities	776.71
Total	\$ 29,786.54

4. Approve February 2024 Payroll, \$3,226,558.73

Payroll Report - February 2024

Fund	Amount
Education	3,037,262.56
Operations and Maintenance	188,052.49
Transportation	1,243.68
Total	\$ 3,226,558.73

5. Approve Imprest February 2024/March 2024, \$22,332.55

Imprest - List of Bills - Feb 2024/Mar 2024

Fund	Amount
Educational	21,965.05
Special Education	-
Operations and Maintenance	-

Debt Service	-
Transportation	-
Capital Projects	-
Tort Liability	367.50
Total	\$ 22,332.55

- D. Accept Illinois Arts Council World Language Grant
- E. Approve 2024-25 School Calendar
- F. Approve IHSA membership for TF North
- G. Approve IHSA membership for TF South
- H. Approve 2024 Summer Camps
- I. Approve Vendor Contract for Anthony Jude not to exceed \$1,800
- J. Approve out of state travel for August Wilson competition students
- K. Approve release of RFP for copier services
- L. Approve destruction of closed session recordings for August 23, 2022 Regular Meeting, September 14, 2022 Special Meeting and September 27, 2024 Regular Meeting in accordance with Policy 2:220

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

6. Action

- A. Approve commence the bid process for Administrative Center Offices Construction
I move to commence the office bid process for the administration building as presented. This motion, made by Wilson and seconded by Member Jackson, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- B. Approve Roofing Contract for TFN Roofing Project
I move to approve the contract for TFN roofing replacement, renovation and related work with Knickerbocker Roofing and Paving Co., Inc. in the amount of \$513,000 as presented. This motion, made by Terrazas and seconded by Member Wilson, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- C. Approve Roofing Contract with L. Marshall, Inc.
I move to approve the contract for TFS roofing replacement, renovation, and related work with L. Marshall, Inc. in the amount of \$648,000 as presented. This motion, made by Member Jackson and seconded by Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- D. Approve TFS Natatorium HVAC Contract with Amber Mechanical Contractors, Inc.
I move to approve the contract for TFS Natatorium HVAC Renovation with Amber Mechanical Contractors, Inc. in the amount of \$1,427,000 as presented. This motion, made by Member Wilson and seconded by Member Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- E. Approve TFN and TFS Elevator Modernization Contract with Chicago Heights Construction Company

I move to approve the contract for TFN and TFS Elevator Modernization with Chicago Heights Construction Company in the amount of \$833,000 as presented. This motion, made by Member Newman and seconded by Member Wilson, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- F. Approve RFP Response of WIPFLI, LLP for FY24-26 Audit Services

I move to approve the Request for Proposal response of WIPFLI, LLP for audit services for FY 2024 - FY 2026 as presented. This motion, made by Member Terrazas and seconded by Member Newman, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- G. Approve 2024-25 Student Handbook

I move to approve the 2024-25 Student Handbook as presented. This motion made by Member Wilson, seconded by Member Jackson, failed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Wilson Nays: Newman, Terrazas, Townsend, Stepp

- H. Approve the purchase of 1,000 Dell 2110 Chromebooks

I move to approve the purchase of 1000 Dell 3110 Chromebooks in the amount of \$330,000, as presented. This motion, made by Wilson and seconded by Terrazas, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- I. Authorize agreement of wide area network and Internet connectivity services

I move to authorize the agreement of wide area network and Internet connectivity services with Comcast Business as presented. This motion, made by Newman and seconded by Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- J. Authorize purchase of classroom technology

I move to authorize the purchase of classroom technology as presented. This motion, made by Newman and seconded by Terrazas, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- K. Approve Student 2023-24I Alternative Placement
I move to approve the alternative placement for student 2023-24I as discussed in closed session. This motion, made by Terrazas and seconded by Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- L. Approve Student 2023-24K Alternative Placement
I move to approve the alternative placement for student 2023-24K as discussed in closed session. This motion, made by Member Townsend and seconded Member Terrazas, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

- M. Approve Student 2023-24L Alternative Placement
I move to approve the alternative placement for student 2023-24L as discussed in closed session. This motion, made by Member Jackson and seconded by Member Townsend, passed.

Upon Roll Call Vote:

Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

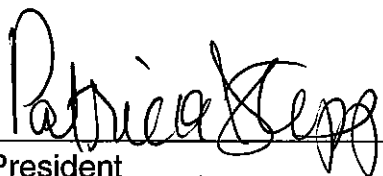
- N. Approve Student 2023-24M Alternative Placement
I move to approve the alternative placement for student 2023-24M as discussed in closed session. This motion, made by Member Townsend and seconded by Member Wilson, passed.

Upon Roll Call Vote:

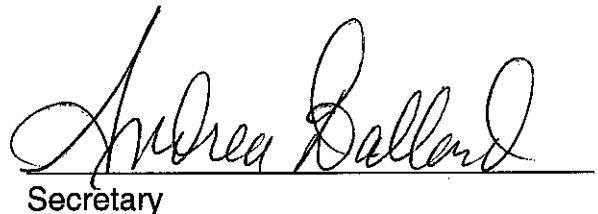
Ayes: Ballard, Jackson, Newman, Stepp, Terrazas, Townsend, Wilson Nays: none

7. Adjourn

I move to adjourn the meeting at 7:59 p.m. This motion, made by Member Townsend and seconded by Member Wilson, passed on voice vote.



President



Secretary



Recording Secretary