

Thornton Fractional South High School

Home of the Red Wolves

November 2024

To the Parents of Graduating Seniors:

Thornton Fractional South High School and the Class of 2025 are thrilled to officially announce their graduation ceremony plans. The 2025 Commencement Program, a significant milestone in your child's academic journey, will take place on Wednesday, May 21st, and begin promptly at 6:00 p.m. in the school's red gymnasium.

Due to safety concerns about the gymnasium's seating capacity, students will be issued three (3) tickets for guests attending the ceremony.

Graduates must promptly report to the Grand Lobby at 5:00 p.m. for check-in purposes, final instructions, and to form the procession line. Guests of the graduates should plan to be seated no later than 5:50 p.m. as the doors to the red gym will close at 5:55 p.m. To ensure the comfort and safety of all attendees, all guests will be required to have a ticket to enter the gym and will be required to be seated in the stands - no standing is permitted.

The graduation ceremony is dignified and can be one of the fondest memories of one's high school experience. Your assistance in maintaining the formality of the ceremony will be greatly appreciated as we share with you the joy that this momentous occasion brings. We pledge to work with you to help make the graduation of the Class of 2025 a memorable one.

Graduation Matters.

Warmest regards,

Lisa K. Boulter
Principal

John O'Rourke
Assistant Principal, PPS

Attachment



Thornton Fractional South High School

Home of the Red Wolves

Class of 2025 Graduation Ceremony

Wednesday, May 21st at 6:00 p.m.

A Graduation that honors history & tradition at Thornton Fractional South

Since 1959, our graduation ceremony is full of significance, symbolism, and tradition. Graduates are honored and follow traditions: wearing the cap and gown (a symbol of academic achievement); the procession of the graduates, school administration, and faculty; the formal presentation of the graduates to the Board of Education and the assembled guests; speeches of commendation; and the conferring of diplomas under the authority of the State of Illinois. Parents and guardians function greatly in the significance and symbolism of the ceremony as our graduates begin the next chapter of their lives.

Thornton Fractional South High School hosts a dignified ceremony for all attendees and graduates. The following standards will be **strictly** enforced:

Appropriate Dress & Graduation Ceremony Participation

- Graduates are encouraged to wear business casual attire,
- The ceremony will take place in the Red Gymnasium,
- Students will have to walk up and down the stairs to the stage. It is strongly recommended that graduates will wear shoes that will allow them to **walk comfortably**,
- Purses and valuables should be left with parents or at home. There is no secure place to keep these items during the ceremony,
- Shorts, flip flops, and inappropriate apparel will NOT be allowed, and
- A student who is determined to be inappropriately dressed, per administrative discretion, will not be allowed to participate in the dignified ceremony.

Cap & Gown Distribution

- Cap and gown distribution will be held on Tuesday, May 13th at the Senior Picnic between the hours of 10:30 a.m. – 1:00 p.m.,
- The next distribution of caps and gowns will be following the graduation rehearsal on Tuesday, May 20th, and
- If you still have not placed an order, please contact Chicago Balfour at 708-418-8400 or visit their website at www.chicagobalfour.com.

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Graduate Not Participating

If a graduate does not want to participate in the graduation ceremony, please email Mrs. K. Taylor at ktaylor@tfd215.org by the close of business on Thursday, May 1, 2025.

Graduation Rehearsal

- Graduation rehearsal is scheduled for Tuesday, May 20th at 8:45 a.m.,
- Graduation rehearsal is mandatory,
- All graduates will meet for the commencement rehearsal in the Red Gymnasium,
- Each student will be directed to their assigned seat for the graduation ceremony,
- Graduates will practice the line-up, the processional, the program, and the recessional,
- The rehearsal should conclude no later than 11:00 a.m.,
- Appropriate behavior and discipline are expected of all graduates at the rehearsal and during the graduation ceremony,
- Early dismissal or release will not be permitted from rehearsal,
- A removal from the commencement rehearsal will result in the student forfeiting their participation in graduation on Wednesday, May 21st at 6:00 p.m.,
- In addition, a removal from the rehearsal or the ceremony for any reason will result in the diploma being withheld. If this occurs, the student and their parents/guardians must make an appointment and conference with the building principal to receive their diploma, and
- The diploma and transcript will be released per the building principal.

No rehearsal – No participation in the graduation ceremony —No exceptions

Guidelines & Expectations for Attendees

- Doors will open at 5:00 p.m.,
- This is a ticketed event, and seating is on a first-come, first-served basis,
- **Each graduate will receive (3) tickets. Due to seating capacity limitations and fire codes, no additional tickets are available.**
- There will be no late room or overflow room available for guests without tickets or who arrive late,
- **All attendees must have a ticket which includes infants and small children,**
- Everyone will need to be seated by 5:50 p.m.,
- No one will be allowed entry without a ticket,
- No standing is permitted,
- Doors will close at 5:55 p.m., and
- Attendees must remain seated until the recessional has concluded, and graduates have exited the Red Gymnasium.

Disabled Attendees & Accessibility

The lower rows of the bleachers are reserved for persons with disabilities, special needs, or wheelchair accessibility needs. Please understand the following:

- Special/reserved seating is very limited and must be reserved,
- **To reserve a seat please contact Mrs. K. Taylor at ktaylor@tfd215.org by no later than Wednesday, May 7th,**
- It is strongly recommended a person in need of special seating (and reserved a seat) with disabilities, special needs or wheelchair accessibility arrive when the doors open at 5:00 p.m.,
- If you do not make prior arrangements, special seating cannot be guaranteed once the lower rows of the bleachers are full,
- ****Please note that we cannot seat entire families together in the special seating area****
- Pictures of each graduate will be taken on stage as each graduate receives their diploma,
- The proof and order form will be mailed to your home within a few weeks after graduation,
- Attendees are not allowed near the stage during graduation,
- We will not tolerate loud, boisterous, and unruly behavior,
- **Flowers, balloons, and signs are not permitted upon entry, and**
- **An attendee who tries to enter with the non-permitted items (ex. Flowers, balloons, and signs) will be asked to leave them outside the Red Gym Hallway.**

GRADUATION TICKET DISTRIBUTION

Graduation tickets will be distributed during graduation rehearsal. Graduating seniors must attend the entire graduation rehearsal to obtain their tickets.

GRADUATION NIGHT: All graduates are to report to the grand lobby by 5:00 p.m. Each student will be checked for appropriate dress. Students will not be allowed to bring personal items into the ceremony. Graduating seniors should not bring their purses, keys, make-up, hairbrushes, sunglasses, etc. as there will not be a secure place to leave these items. A few additional reminders:

- No chewing gum,
- Place your cap horizontally on your head with the tassel on the left front side of the cap. Honors cords should be placed around the neck, and
- Graduates must stay in alphabetical order and remain quiet in the processional line.

Seniors should check with their fellow graduates if they need more than three tickets (some students may not use all tickets).

DISTRIBUTION OF DIPLOMAS

Class of 2025 diplomas will be distributed on the following date and time in the Grand Lobby:

Tuesday, May 27th from 9:00 a.m. – 12:00 p.m.

All senior fines and fees must be paid in full by Thursday, May 1st. Textbooks, library books, and Chromebooks must be returned by May 13th.

FINAL TRANSCRIPTS

Final transcripts: All transcripts, including final transcripts being sent to the college that the student plans to attend, must be requested via Edocs in Naviance. Processing of final transcripts will begin on June 16, 2025. Please note that after July 31st, graduates are responsible for creating a Parchment account (www.parchment.com) where additional transcripts can be ordered online. After July 31st, there will be a fee for all transcripts.

Military Recognition: If your post-high school plans include military service, be sure to inform your school counselor as we pay special recognition for those who will be serving our country's armed forces.

Medical Records: All Illinois state universities and many colleges throughout the United States, as well as most employers, require students to submit health records which include immunizations since birth. Also, all seniors who are planning to attend an Illinois college next fall will be required to have had two meningitis immunizations. Please check with your physician to be sure your student meets this requirement. **Copies of your medical records can be obtained from the nurse's office until June 4, 2025, without a fee.**

Permanent Records: This is your personal written notification that we keep permanent records (only transcripts and health records are considered permanent) for 60 years. All other records are kept for a maximum of five (5) years.

DEADLINES:

Transcripts: All official transcripts from correspondence classes (i.e., American School) and transfer schools must be received by the Guidance Office no later than 3:00 p.m. on Thursday, May 1, 2025.

Graduation requirements: All academic requirements (including Credit Recovery, VSA completion and FAFSA) must be met and recorded no later than noon on May 5th.

If this deadline is not met, the student's name will not be listed in the graduation program and may forfeit their ability to participate in the graduation ceremony.